



## Music Booster Meeting



11/18/2025 6:30 pm

**Attendees:** Terry Foster, Chad Bobik, Keith Kornatoski, Jill Bradley, Adam Martinez, Jennifer Martinez, Ashley Stryker, Christy O'Dea, Devin Moran, Amy Moran, Arlene Dubiel, Jennifer Slater, Rachel Reger, and Reid Bloomfield.

President Reid called meeting to order. Participants signed in and the agenda was reviewed.

- Devin Moran made a motion to approve the October Meeting Notes.
- Jill Bradley seconded. Minutes were approved.

### **Treasurer Report – Co-Treasurer Arlene Dubiel**

- Craft Fair Deposits: Booth Sales \$8142.00, Cash Admission \$4609.22, Card Admission \$506.09.
- Craft Fair Expenditures: Booth Sales \$99.87 online sales and fee, Cash Drawer \$300, Advertising \$300, Custodians \$1020.
- Recapped budget figures for 2025-2026 season as of 11/18/2025. Total Income \$21,778.19 on budget of \$24,500. Total Expenses \$7,347.13 on budget of \$38,250.00.

### **Treasurer Keith Kornatoski:**

- Treasurer Keith asked about Zelle Status and usage.
- Co-Treasurer Arlene clarified that we made decision not to use for the Craft Fair due to not having immediate confirmation on payments, but that we do anticipate using Zelle in the future for other items.

## **DIRECTOR REPORTS**

### **Orchestra Director: Terry Foster**

- Winter concert coming up 12/9. Will need T Duncan Parker to play at concert. Will cost \$150 for accompanist fee.
- Craft Fair Event had Tri-um student volunteers. Requested feedback on how the students did at the craft fair (Overall feedback was positive. They stayed busy. Issue with some who signed up for take down not showing Saturday night. Need to make sure students know if they sign up, they have to show). Some issues during take down with athletic group interference on playoff game. Will work on communication improvements with athletic groups so that if there's crossover, there's a better plan for having a smooth interface. Christy will review with group during her summary of the craft fair.
- Doors – ongoing situation. Getting more complicated and may have to give up on the initiative and move on. Fire rated doors or not, conflicting versions on what is needed, what was quoted, what's included in the quote, etc. Will provide update after next discussion.
- Requesting purchase of an electric bass (bass fiddle) for Orchestra as well as for Jazz Ensemble. They cost around \$4300 and can be used for 10-15 years. Some issues occurred with the bass and sound system. This would be resolved with an electric bass. Foster indicated that Gnutek agreed it was needed (though he was not present to confirm).
- Budget for orchestra is 1k for instruments, as is band, but that wouldn't cover. Wants to know if we can take the funds from elsewhere.
- Co-Treasurer Arlene indicated preferable to use the funds from the accounts and then approve additional spending for the purchase, since funds are available. Foster agreed to use of funds from the two accounts.
- Arlene made motion to spend additional 2300-2500 needed from Booster budget to cover remaining cost. Jen Slater seconded. Motion carried. All approved.

### **Guitar Director: Chad Bobik**

- Concert last Wednesday. Went great.
- Bill Kadera started private lessons. Currently, have about 10 students signed up. Hoping to get more.



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- Mr. Bobik would like to revisit the idea of a scholarship fund for private lessons, instead of just having the one during summer. Can still do for summer camps, but this would be an additional option. Biggest thing he hears from students for private lessons is the cost. Mr. Foster agreed as well.
- Secretary Rachel weighed in that we'd have to assign funds to each music dept. and have equivalent amounts available for each group.
- Co-Treasurer Arlene indicated we can set up a process for spring semester and use some of the funds from the scholarship fund. For the summer camp scholarship, we didn't have to make award decisions. We were able to award everyone who applied. However, for this it would be different. May have to determine if covering all or part, up to a certain amount. Plus don't want to make "need-based" determinations. Need other criteria.
- Mr. Foster will set meeting with Directors to come up with a proposal, amounts, limits, and suggestions on how approvals would be handled. Scholarship approvals can't be made by directors so that there's no allegations of students getting preferential treatment.

**Band Director: Anthony Gnutek** (not present – info covered by VP)

**Choir Director: Jennifer Parker** (not present – info covered by VP)

### **VP REPORTS**

**Orchestra VP: Jennifer Slater**

- Mr. Foster covered all topics

**Band VP: Amy Moran**

- Marching Band is over. Recognition night was last night. Great event.
- All monies for flags and 50/50 have been submitted. Still have flags to sell, unfortunately.
- Mr. Gnutek said he would submit request for things to be paid for ILMEA and other requirements but Amy doesn't have the details.
- Amy asked about drill master mismatch balance. May have had shoes left from prior year purchase that were size needed and those given to students (new so payment needed). Mr. Gnutek should have a spreadsheet on sales to be able to reconcile. Co-Treasurer Arlene will follow up with Mr. Gnutek on spreadsheet list.
- For 50/50, each event earned more than last year - Positive.

**Choir VP: Christy O'Dea**

- Winter Choral Concert coming up 12/11. Madrigal Dinner 12/5 and 6.
- Helped with clothing fitting for Madrigals. One costume had to get fixed so will be submitting a \$23 receipt for reimbursement.
- Dinner will be held on stage (literally diners on the stage). Tickets are \$30 for dinner, \$5 auditorium (non-dinner), which is a new option this year. Mr. Bobik indicated they laid it out and it's about the same amount of tables. But also allows for auditorium seating so that's a nice option. Cost prohibitive to go outside for event.

**Guitar VP: Ashley Striker**

- New to the VP role. Feedback welcome.
- Reid explained that directors can't vote so VP needs to represent group in votes.
- VP Christy added that will cover topics at meetings if Directors not present.



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### Craft Fair Recap

#### Craft Fair Chair: Christy O'Dea

- Overall, the event was a success. Attendance surpassed last year and are shooting for even bigger numbers next year. 1625 count of paid admissions.
- About half crafters did surveys. Some glowing. Some complaining to complain - temperatures, music, music volume level. Some concern on placement and rows, but all had layout in advance and could have contacted for adjustments.
- Next year want to set up in "quad pods", to allow for rows, aisle, and allow for more crafters to fit.
- Issue with athletic buses, someone related to athletic group was upset with crafters traffic. Adjusted for buses, but then crafters were blocked. Christy contacted Mr. Ziols to discuss and will forward his response to President Reid for review. Reid will follow up and determine if we need additional planning for future events. If an athletic event, may need to adjust school blocking signs for traffic flow.
- Food trucks not sure if they were worth it for what we earned. Still assessing. Girls got balls sold out. Coffee guy was loved. Director Foster mentioned may need to find out what other food trucks are out there and if we could get more from them. Chair Devin mentioned Toasty Cheese and Girls got balls have their own following, so that's part of the bonus with them.
- We may consider offering food packages for vendors for lunch options. Talked to Crystal Lake Fair Coordinator, that's one of the things they do. Difficult for vendors to get out to trucks. May also look at doing different concession setup or food vendors in commons.
- We'll send out formal letter at beginning of the year. Would like to do "feather flags" for entry at the parking lot for more visibility. Also plan to update other signage.
- Devin comments - large carts were very helpful during set up. Want to make sure we can get them again. They were out in the athletic area so we used them.
- Considering Eventbrite for next years' sign up. Also reviewing 99 pledges. They have a 3.5% card fee, .50 per transaction to get donations and matching donations. Could do a donation option for people who aren't able to attend the craft fair event.
- VP Slater advised we need to be careful on donations in this manner. In IL, if an organization hits 25k for fundraising with a professional fundraising org there is an audit required. Foster looked up and confirmed mandatory audit at 25k mark. Don't want to have to deal with that and can take years to get an exemption or get resolved.

#### Fundraising Chair: Devin Moran

- Fundraising - poinsettias have been ordered. We make \$10 a plant. Need a check for it, will be delivered at school around 3:30 pm on first Madrigal performance night.
- BW3 active 12/1. Cards for diners to show each time they go and we get percentage. Jersey Mikes will do mid-December. Date we wanted no longer available trying to adjust.
- Jan will do popcorn and coffee guy fundraiser. May need to figure something on Disney trip as well.

### Additional Business

- President Reid reviewed chairperson openings: Publicity/Communication, Volunteer Ambassador, and Concert Attire. Please consider participating or forward to others who may be interested.
- Old business – door issues, explained in Mr. Foster's discussion.
- Adam and Jennifer Martinez - Spirit Wear generating funds. Continuing Forward

Chair Devin made a motion to close the meeting. VP Amy Seconded. Motion carried. Meeting ended 7:45 pm.