



Music Booster Meeting notes 4/8/2025 6:30 pm



Attendees: Arlene Dubiel, Reid Bloomfield, Lisa Devona, Amy Moran, Devin Moran, Terry Foster, Jennifer Winters, Keith Kornatoski, Rachel Reger, Jennifer Parker, Chad Bobik, Jennie Clark-Moran, Terry Foster, and Jill Bradley.

President called meeting to order and reviewed minutes from the 3/11/2025 meeting.

- VP Moran motioned to approve the minutes. VP Devona seconded.
- All present affirmed. Motion carried and minutes were approved.

PRESIDENT’S REPORT – President Arlene Dubiel

President Dubiel will defer President’s Report at start of the meeting and revisit during the Old Business and New Business discussions.

TREASURER’S REPORT – Treasurer/Co-Treasurer Keith Kornatoski and Jennifer Winters

- Reviewed Treasurer’s Report
- Replaced Keyboard from Department Emergency Fund
- Mr. Foster updated that the Timpani line of the budget can be reallocated. Received full set of Timani from Wheeling Donation. District Officials have agreed to fix up the instruments to be fully functional, so no longer need to purchase a new set (estimated 12-18k).
- Leaving funds in for Senior Awards Night

EXPENSES	24-25 Proposed	Spend	Remaining
Band Equipment/Instruments	\$1,000.00	\$462.85	\$537.15
Chorus Equipment/ Instruments/Accompanist	\$2,000.00	\$1,031.81	\$968.19
Orchestra Equipment/Instruments	\$12,000.00	\$0.00	\$12,000.00
Guitar Equipment/Instruments	\$1,000.00	\$811.81	\$188.19
Band Festivals/Clinicians	\$1,000.00	\$837.50	\$162.50
Chorus Festivals/Clinicians	\$1,000.00	\$62.50	\$937.50
Orchestra Festivals/Clinicians	\$1,000.00	\$0.00	\$1,000.00
Guitar Festival/Clinicians	\$1,000.00	\$0.00	\$1,000.00
Band Transportation	\$1,000.00	\$0.00	\$1,000.00
Chorus Transportation	\$1,000.00	\$0.00	\$1,000.00
Orchestra Transportation	\$1,000.00	\$0.00	\$1,000.00
Guitar Transportation	\$1,000.00	\$0.00	\$1,000.00
Jazz Concert Venue	\$500	\$150.00	\$350
Department Awards	\$2,000.00	\$0.00	\$2,000.00
Department Emergency Funds	\$2,000.00	\$0.00	\$2,000.00
Department Inter-District Activities	\$1,000.00	\$112.60	\$887.40
Marching Band (extra curricular)	\$8,000.00	\$5,116.54	\$2,883.46
Madrigal Dinner	\$1,500.00	\$1,098.12	\$401.88
Musical	\$1,500.00	\$0.00	\$1,500.00
Operating Funds	\$250.00	\$956.77	-\$706.77
TOTAL	\$40,750.00		

DIRECTOR REPORTS

Orchestra Director: Terry Foster

- Orchestra Concert May 1.
- Getting ready for graduation and LA Trip.
- Would like to bring up concern on LA Trip costs increasing because students have dropped down, so the total count has gone below the minimum requirements for the original pricing. Don't want to pass the cost to the students, because it's so late in the planning and don't want them to have to all of the sudden pay more. Additionally, some more may choose to back out of the trip, which would impact costs further.
- Estimate the increased cost is around \$5000 (\$2500 for Orchestra and \$2500 for Choir). Additionally, need funds to pay for the shirts for the participants. Was not outlined as a specific budget item, but has typically been included.
- Asking Music Boosters to take available budget funds to allocate to defray the cost increase for the students.
- Booster group discussed where the funds could be taken from. Directors provided input on budget lines that they may not use completely. VP Bloomfield clarified with President Dubiel that we could reallocate budget funds with a vote.
- Secretary Reger made a motion to move \$5000 from the Orchestra equipment fund (which had been allocated for the Timpani purchase) to be used for Orchestra and Choir travel on the LA Trip. VP Devona and VP Moran seconded the motion simultaneously. Motion Carried. \$5000 will be taken from the funds that were to be paid for the Timpani set and allocated to the LA Trip cost increases.
- Payment for the cost of the shirts will come from the Choir and Orchestra lines for Festival/Clinician or Transportation.

Band Director: Presented by VP Moran (Director Anthony Gnutek not present)

- Thank you for the new keyboard!
- April 15th Marching Band meeting.
- April 24th Spring Band concert.
- May 6th Jazz Concert (Vocal Jazz and Jazz Band).
- Will send request to pay copyright fees at some point after the 4/15 meeting, once the music selections have been made.
- Have been in contact with a local composer to create a special song for Jacob's 50-year anniversary. This will be the 2026-2027 school year, but will need to have an initial deposit to start the project. Estimate total expense will be \$5000. Requesting that \$5000 be allocated between year's budget and the year after to accommodate.
- When the craft fair chair has been identified, contact needs to be made with past participants to "save the date" on the event, since we moved the weekend it will occur. Other schools have already publicized their events and we may face competition. President Dubiel indicated we haven't identified a chair yet, but will ensure that happens. The district schedule doesn't come out until July, so it is difficult for us to publish early.

Choir Director: Jennifer Parker

- Things have started to calm down in choir world, now that the musical theatre has wrapped.
- Fox Valley Concert 4/15, for Goldenaires. Event occurs during school hours.
- Want to do another clinic in May with Goldenaires and Belo Canto
- Also want to thank for the keyboard! Able to get something that students deserve.
- April 29 Choir Concert
- May 6th Jazz Concert, will be in the auditorium. In past has been at FCC Crystal Lake, but space isn't enough to accommodate everyone so moving back to the school. If anyone has suggestions moving forward on a space large enough with good acoustics, please advise.
- May 17th is graduation date and Choir students will be performing.

Guitar Director: Chad Bobik

- April 22 Guitar Concert

VP REPORTS

Orchestra VP: Jenni Clark-Moran

- No Additional Info to Update

Band VP: Amy Moran

- Nothing terribly crazy in the band world.
- Created a Google form for volunteers to select areas of interest for Marching Band. Includes 50/50 events, tag day, etc.
- Would like info from everyone, all music departments, on when they will need volunteers for activities so that we can try to coordinate across the board. This will also give parents a chance to review and plan out participation for the year. With the contact information will ask for student info and the music departments in which they participate.
- Asked if Boosters are allowed to sell items to students for fundraisers. Would like to know the rules on what is permitted and what is not permitted. Director Parker indicated that it's an issue for the school to sell items to the students as a fundraiser, but not sure about parent groups. Ms. Parker will provide VP Moran with information on school parties to contact (activities directors and athletic director) to confirm what is allowed.

Choir VP: Lisa Devona

- Flower pins for seniors will be ready the following week (and definitely in time for the concerts). Taking a short break to let hands rebound from the project. About a quarter of the way through to completion.
- Wrapping up choir items for the year and getting ready for LA Trip.

Guitar VP: Jill Bradley

- April 22nd Guitar Concert

OLD BUSINESS

Practice Door Update

- President Dubiel indicated that the project to have new practice doors installed is moving forward, but at a slower pace than would like. Have been informed that if the doors can be installed in the existing frame, it will be done more quickly. If it will require complete change out, it will need to go through the building team and probably will not occur until next year.
- Director Bobik commented that they are also looking to brick up the windows and since the doors will likely be much heavier than current ones, they will most likely need new frames as well. Also working on getting estimates for outside contractors. However, if the cost is over \$5k, it has to be voted on.
- President Dubiel advised that would prefer to wait to know the construction costs before we vote on door costs and estimates. Had a separate budget set aside for it, but if costs are increasing past that, we need the specifics before moving forward.
- VP Moran indicated she would put together a form letter for parents to send to the board to request expedited handling on the matter, since it has been in process for so long. Advised that VP's can send to their distribution lists as well.
- Booster team agrees it would be advisable to keep the pressure on the board in order to encourage movement on construction.

NEW BUSINESS – President Dubiel

Upcoming Dine and Share Events:

- Dine and Share recommendations for final concerts. Menchies is doing the Orchestra one. Will ask if they'll do the other concerts as well. Recommending that we offer Dine and Share events for all the concerts throughout the year.
- Director Parker indicated she has a contact for Culver's in Carpentersville who would like to do a Dine and Share event. She will send to President Dubiel to make contact. VP Bradley indicated Potbelly's would be interested as well. Depending on the restaurant's program, it can be a fairly easy way to generate additional funds and support local businesses.

Summer Scholarships:

- Scholarships for summer camps are not showing in this year's budget for the boosters. However, in the past we have offered some options to students. Prior to COVID, had 20-30 applications. Numbers have been greatly reduced. Last year they had 6 entries and the boosters elected to divide the scholarship funds among the six entries equally.
- Treasurer Winters confirmed that there is a line item, but no funds budgeted.
- Department Directors agree that they would like to be able to offer some type of scholarship for students. Restrictions will need to be set, since some go to a local camp for a few hundred dollars and others go to national or international options for thousands of dollars. During discussion, Secretary Reger suggested setting an amount of \$200 as an award, then limiting to a certain number of students.
- President Dubiel indicated in past have had some students concerned because fees have to be paid at registration. Advised that if the student is approved for the scholarship, then pays for and provides proof of attendance, the scholarship award amount will be supplied to the student.
- If we have a lot of applicants, we will need to work with another school to score the applications to make the award decisions.
- Based on last year's participants, recommendation of \$1500 per music department be allocated for summer scholarships, for a total budget of \$6000.
- VP Moran motioned to reallocated \$6000 from the unused equipment budget fund (Timpani) to be used for summer scholarships. VP Devona seconded the motion. Motion approved. The funds will be allotted for music program summer scholarships.

Budget for 2026 – 2027

- President Dubiel reviewed the budget and asked for approvals. VP Devona made motion. VP Bradley seconded.
- The Orchestra Equipment line changed for next year, since didn't need to have another large allocation like we did for this year. \$24,500 proposed income. \$35,500 proposed expense.
- Director Foster reiterated Director Gnutek's request for the special event composer to be included in the budget. \$2500 will be added for the upcoming budget and the remaining \$2500 of the \$5k request will be in the follow year's budget.
- Will also add \$6k to next year's budget for summer scholarships so that the funds will already be present.
- Will add a \$3k as estimated income to next year's budget for Dine and Share events.
- Modified budget reviewed. VP Devona made a new motion to approve. VP Bradley seconded the motion. The motion carried and the budget was approved.

Board for 2026 -2027

- Ballots were accepted from all present for the 2026-2027 school year Jacobs Music Booster Board.
- Director Bobik tallied the votes. Board was announced: President Reid Bloomfield, Vice President Jill Bradley, Secretary Rachel Reger, Treasurer Keith Kornatoski, Co-Treasurer Arlene Dubiel

Updated Booster Website

- President Dubiel asked if there was additional feedback on the Music Booster test site from the group. Discussed that the new version was more visually appealing. Made a motion to approve installation of the new site. Secretary Reger seconded. The motion carried. Site will be updated.
- Discussed the option of having pictures of different events that may include students. Need an update on if there's a rule against it, since most students have to sign that waiver at the beginning of the year. However, since it's a parent organization, not sure of the rules.
- The Athletic Booster site does include some pictures. Director Foster will ask Mr. Ziols about rules related to student pictures being shared on the site.

Next Meeting will be in the new school year

- VP Devona made a motion to end the meeting.
- VP Bradley Seconded. Motion Carried.
- Closed meeting 7:42 pm.