



Music Booster Meeting notes 11/19/2024 6:30 pm



Attendees: Arlene Dubiel, Chad Bobik, Jennifer Parker, Rachel Reger, Reid Bloomfield, Amy Moran, Lisa Devona, Jen Winters, Keith Kornatoski, Mini Varghese, Jill Bradley, and Gina Swanson.

President called meeting to order and reviewed minutes from the 10/8/2024 meeting.

- VP Devona motioned to approve the minutes.
- VP Bradley seconded.
- Motion carried and minutes were approved.

President's Report: Arlene Dubiel

Music Booster Site needs more visibility. We are working on transitioning responsibility for site to Vice President Reid Bloomfield and Secretary Reger. Will be working on adjustments over the course of the next few months. December Concert dates are posted on the Music Booster's website.

Treasurer's Report: Keith Kornatoski and Jennifer Winters

November Financials – Update from Craft Fair Event, current receivables. Anyone who would like a copy can email the treasurers. Four deposits done in November:

- 1) Return of the 50/50 raffle "bank" from Amy - \$200.00
- 2) Craft Fair#1 Nov 2 50/50 raffle received from Amy - \$188.00
- 3) Craft Fair#2 Nov 2 received from Arlene - \$891.35
- 4) Craft Fair#3 Nov 2 received from Jen - \$2434.25

Notes: Nov 2 Craft Fair net proceeds are \$3371.60 [\$188.00 + \$891.35 + \$2434.25 - \$142.00(50/50 raffle Nov 1)]

The metrics: \$3371.60 / 847 attendees = \$3.98 per attendee, so as we all know increasing next year's attendance seems like a quick way of increasing revenue.

Guitar Director: Chad Bobik

- 11/21 – 1st concert. Had full rehearsal 11/18. Went well, very excited about it! Will need donation box for concert. Bobik suggested a gas can box for donations for events.
- Secured a quote for a drum set, which will be shared with choir. \$999.
- Secured a quote for guitar amp, under \$300.
- Will send quote invoices to treasurers to do online payment to make purchase (President Dubiel made note to update tax exempt status certificate to get it current).
- Jan 17 is Battle of the Bands. 7-8 bands performing.
- Discussed needing participants for Open Mic Night.

Choir Director: Jennifer Parker

- Lyric Opera trip on Nov 21st. The performance is Marriage of Figaro.
- ILMEA Season is "over-ish." All State coming up and anticipate some participants in that.
- Noted that we have 25 robes for ILMEA participants. This year 23 students went. Would like to get 6 more robes for next year, 5 additional robes and one to replace Robe 16 which is missing. 30 robes should be a sufficient number for us moving forward.
- Madrigal Season is in full swing. Madrigal Event 12/6 and 7. Thank you to Music Boosters for funding additional costumes for the event.

- Musical rehearsals starting (first rehearsal 11/18). Emergency fund in account may be needed for musical costumes. Musical is “All Shook Up” combining music of Elvis Presley with Shakespeare’s 12th Night.
- VP Moran reminded Director Parker regarding inquiry on “Green Room Supplies.” Parker confirmed she will respond to the email and reply on needs.
- Directors will blast out any messages needed by the VP’s or communications for parents. Just forward to them to send out to their distribution lists (volunteers, fundraisers, anything else, etc.)

Orchestra Director: Terry Foster Not present. Parker noted concert on 12/12

Band Director: Anthony Gnutek Not Present. Parker noted concert on 12/11

Orchestra VP: Jenni Clark-Moran (not present, no update)

Band VP: Amy Moran

- There was only one person doing the 50/50 raffle at the craft fair (VP Devona). As such, proceeds were \$188. Need more volunteers for it. Lower door count also impacted. Last year was \$310 proceeds.
- Would like to ask parents at the beginning of the term to volunteer for 50/50 raffle at different events and get participants lined up early for each event – giving a list of dates needed. Secretary Reger suggested using sign-up genius for events so that people can see where and when volunteers are needed. With general emails, possible volunteers are unable to tell if need has been filled or not. Would also get their commitment to track and sends reminders.

Choir VP: Lisa Devona

- Fundraisers lined up for CA trip – Discussed how fundraiser works for individual participants to attending mom and that kids can get their entire trip paid for with fundraisers. Was thinking about doing Butter Braids earlier, but saw Debate Club is doing, so will push that back. Ordered the pointsettias for upcoming concerts and to sell. Thinking of doing the Lou Malnatti coupons again because they are easy and lots of people interested.
- 12/6 and 12/7 – Madrigal dinner. Will be at school again. Easier to coordinate, so don’t have to transport everything to another venue.
- Did get a new cash box. Could use a new donation box. The one we have is cracked. Have seen them in Uline catalog. Parent participant mentioned also may have them at Staples or other Office Supply store.
- Trivia Night tomorrow night. VP Devona will be present to sell tickets.

Craft Fair Chairs: Mini Varghese

- Thank you for your patience with us and the adult volunteers who came. Need more volunteers for next year (some came in the afternoon who weren’t signed up and it was very needed).
- 96 Booths were reserved and paid for (5 didn’t show).
- Tally count of visitors was 847. Last year had over 1100.
- Learnings: music piped in, turn off AC, vendors commented not enough foot traffic, but student helpers were awesome. VP Bradley suggested having more of the music program students perform at the event at different times (Guitar Club, DJ Club, etc.). Director Parker indicated some choral students can, but also an ILMEA weekend. Group discussed options that when students are not performing, to have music playing.
- Starbucks donated coffee. Dunkin donated donuts. Walmart and Jewel donated gift cards, used for more donuts, etc.
- Need more signs out and done farther in advance. Need more social media. Parker commented on Crystal Lake Craft Fair signs all over and that marketing was more effective than what we did.
- President Dubiel suggested we move the date for next year’s craft fair because the first Saturday in November falls on 11/1 and with Halloween being night before, set up will be more difficult. Plus adds to the busyness of the weekend and potential conflicts for other events occurring in the area. Will contact vendors and get temperature from them on availability if host it 11/8 instead of 11/1.

- VP Devona mentioned predecessors used to have sign up forms for following year in the booth stations for the vendors, so they could fill out the forms during this year's event and turn in documents before leaving for the day.

Guitar VP: Jill Bradley

- 11/21 – Guitar concert. Need Donation Box for event.

President Dubiel:

Music Department is no longer doing a Pops Concert in the Spring, do to logistical issues. No major fundraising planned. Proposing we look to do something new and different from years' past. Perhaps a family-based, music event with games, trivia, etc. Things young kids can do and parents can do, in addition to students. Looking for ideas. Noted that Barrington High School does a Winter Fest. Suggested we may want to do some "recon" at the event to see what it entails and if there's anything we may want to replicate. Group agreed can think of some options and we can discuss at January meeting. Next meeting January 14, 2025.

President Dubiel asked if there were any other questions, comments, or items to address. There were none. President closed meeting at 7:24 pm. Have a great holiday everyone!