

HDJ Music Boosters General Meeting 4

January 10, 2023

Meeting Minutes

Attendees:

Linda Blackman, President	Laura McMahon, Craft Fair Chairperson
Chad Bobik, Music Educator (guitar)	Amy Moran
Lisa Devona, VP Choir	Jennifer Parker, Director of Choirs
Arlene Dubiel, Vice-President	Gretchen Richards, Secretary
Terry Foster, Director of Orchestras	Matt Taylor
Jackie Gillespie-Stokland, 50/50 Chairperson	Jackie Wysong, Treasurer
Anthony Gnutek, Director of Bands	

I. Call to Order – 6:30 P.M.

II. Approval of Agenda

Motion to approve by Lisa Devona, seconded by Arlene Dubiel

III. President's Report - Linda Blackman

- Our incorporated name is the “Jacobs High School Band Boosters Association”, and our current doing-business-as name is “HD Jacobs High School Music Boosters”. We have an expired DBA name of “Jacobs High School Performing Arts Boosters”. This name should not be used anymore, anywhere. The IRS unfortunately has this error in our name. Arlene will work with the IRS to correct this before our next IRS filing. It may be necessary to not file the 990 postcard, which does not offer the opportunity to correct the name, but instead file the 990-EZ and correct the name that way.
- Linda asked the directors to email all of their upcoming concert dates so they can be added to the Music Boosters website.
- There is no meeting in February. For the meeting in March, we need to have nominees for any open positions, especially the Vice-President position. Parents of current freshman or sophomores are preferred, so the members of the new board will have more than one year available to serve.
- Craft Fair income – we are still waiting on the custodian fees. Without those

subtracted out, the profit was \$7257.07

- ILMEA income - we made \$744 for volunteering at the Allegro Apparel plaque/t-shirt table
- The Pops concert is in February. There is currently no chairperson for this event. Gretchen Richards volunteered to assist with the event. We will again ask parents to donate baskets for the raffle table. We will need to sign up volunteers to work at the admission table, the raffle table, and to be ushers. We discussed the admissions prices and agreed on \$5 for full price, and \$3 for seniors and children ages 3-10. Under age 3 is free. Students will pay the \$5 price.
- Linda asked about Boosters making the payment for the practice room doors we have committed to. We are waiting on Administration to be ready to accept this payment. Terry Foster suggested that we should email Administration about this – Linda Blackman will follow up. They may be planning to order the doors to be installed over Spring Break.
- The Illinois AG 990 is due in January. Arlene will file this.

IV. Treasurer's Report - Jackie Wysong

- Our current balance is around \$56,000. \$12,829 is committed for the practice room doors.
- We are in need of suggested categories for the draft budget being developed for next year.
- Jackie is planning to improve our Quickbooks back end and create categories in our software that match the categories in our operating budget. This will make the accounting process easier and give a much clearer picture of how our disbursements match up to our approved budget. We are asking for suggestions of categories from the directors. The directors committed to providing this.

V. New Business discussed

- The Midwest Color Guard event is January 28 all day. Music Boosters will sell concessions. Anthony Gnutek will ask for student volunteers. Dawn Bauman will coordinate the concessions food and the parent volunteers.
- Spirit wear was discussed. Since Band and Choir already set up their own spirit wear items, there is no need for Boosters to coordinate a spirit wear purchase

this year.

- Budget categories – see above. The draft budget should be ready for the March meeting, and voted on for approval in the April meeting. The point of the budget is to have the organization vote on approval in advance for specific amounts of spending aligning to specific categories for the next school year. This allows the board to approve the directors' spending requests very quickly when the request is part of a category that already has the spending approved. Requests that don't fit into a category have to be voted on in a meeting.

VI. Director Reports

Jennifer Parker - Choir

- Madrigals was a great success! Having the event at Jacobs and using Aramark was great!
- 24 Hour Musical has been moved to May 4-7th because we hired a local director and that's when he is available.
- Poinsettias were a success! Only three were left unsold.

Terry Foster - Orchestra

- Upcoming events:
 - Festival at Huntley High School
 - ILMEA All State with two students attending.
 - The Chamber Orchestra will make a trip to University of Illinois on February 18, and Terry will be asking for Boosters to fund the cost difference between a school bus and a coach bus so the trip can be made in a coach bus. This is much better for the students and the instruments, as traveling on the highway on a school bus in the winter is very cold, based on a previous trip with the temperature inside the bus around 20 degrees. On January 13, a clinician will be working with the Concert and Chamber Orchestras, but no funds are needed. In March, a clinician from Elmhurst College will be visiting, and funds will be needed for that.
- Florida trip – 105 students are signed up. Currently there are nine chaperones including directors, and one more adult is still needed. The deadline for Real ID

to fly has been extended, so a photo ID will be sufficient. A student ID should be acceptable for those who do not have a driver's license.

Band

- The poinsettias made the stage look beautiful! 72 were sold, for a \$670 profit.
- Pep band starts 1/11 and the band will be at ten games. Eighth grade students will be invited to play with them at one game.
- Upcoming events: Pops concerts, NIU Wind Ensemble trip on February 24, Solo/Ensemble contest on March 4.

VII. VP Reports

- Dawn Bauman - Band - not present
- Orchestra - open position
- Lisa Devona - Choir
 - We received \$369 in winter concert donations
 - An anonymous donation was given to the Athletic Boosters then shared with Music Boosters for \$383.
 - Lisa is doing fundraisers outside of Music Boosters for the Florida trip. Pizza coupons are wrapping up and Butter Braids are next. The last payment for the trip is due in April, so Lisa will have totals available before spring break.

VIII. Questions /Discussion

- Dawn Bauman will drop off the Chick-fil-A check to Jackie Wysong.
- Jackie Gillespie-Stokland will do 50/50 raffle for the Pops concert.

IX. Adjournment – 7:30 P.M.

The motion to adjourn was made by Jackie Wysong, and seconded by Lisa Devona

The next meeting is March 14, 2023